
Meeting	Licensing and Regulatory Committee
Date	10 April 2025
Present	Councillors Melly (Chair), Cuthbertson (Vice-Chair), Baxter, Hook, Mason, D Myers, Nicholls, Ravilious, Smalley and Warters
In Attendance	Sandra Branigan (Senior Lawyer) Matt Boxall (Head of Public Protection) Lesley Cooke (Licensing Manager)
Apologies	Councillors Clarke, Kilbane, Knight, Widdowson and Wilson

PART A - MATTERS DEALT WITH UNDER DELEGATED POWERS

[See also under Part B]

90. APOLOGIES FOR ABSENCE (5.30PM)

Apologies for absence were received and noted for Cllrs Kilbane, Warters, Wilson, Knight, Mason and Smalley.

91. DECLARATIONS OF INTEREST (5.31PM)

Members were invited to declare any personal interests not included on the Register of Interests, any prejudicial interests, or any disclosable pecuniary interests that they might have in respect of business on the agenda. There were none.

92. EXCLUSION OF PRESS AND PUBLIC (5.31PM)

The Head of Public Protection advised that there was no reason to go into private session during consideration of agenda item 7 as there was no exempt information to give on Club Salvation and therefore the item could remain in public.

93. MINUTES (5.31PM)

Resolved: That the minutes of the meeting held on 3 March 2025 be approved and signed as a correct record.

94. PUBLIC PARTICIPATION (5.31PM)

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

95. PRIMATE LICENSING REPORT (5.32PM)

[See also under Part B]

Members considered a report that advised them of the Animal Welfare (Primate Licences) (England) Regulations 2024. The report sought approval of the proposed fees. The Licensing Manager outlined the report and noted the change to the recommendation to recommend to Council. She explained that the council was not aware of any primate keepers and added there was no statutory guidance from DEFRA at this time regarding the Regulations.

The Licensing Manager explained that the fees were set out at paragraph 11 of the published report and she explained how the fees had been set. She noted the options available to Members and the recommendation to Council that approval be given to agree to implement the fees shown in paragraph 11 of the published report.

The Committee had the following options available to them in making their decision:

Option 1 – that members note the content of this report and recommend to Council that approval be given to this option to agree to implement the fees shown in paragraph 11 of the published report.

Option 2 – that members note the content of this report and ask officers to reassess the fees.

Cllr Cuthbertson moved and Cllr Mason seconded Option 1. On being put to the vote it was unanimously;

Resolved: That;

- i. The content of the report be noted.
- ii. It be recommended to Council that approval be given to option 1 to agree to implement the fees shown in paragraph 11 of the published report.

Reason: To meet the legislative requirements of the Licensing Act 2005.

96. CLUB SALVATION UPDATE (5.36PM)

The Licensing Manager explained that the item had been put on the agenda at the request of a Member. She reported that there had been reports in the press that the police were investigating allegations of spiking at the premises.

A Member asked if they could ask a question about the process. The Senior Lawyer advised that officers had given an update on information available in the public domain. The Chair noted that information on the process to review premises licences was publicly available on the council website. The Senior Lawyer noted that all meetings should be held in public unless exempt information was under consideration and there was no such information for private session.

PART B - MATTERS REFERRED TO COUNCIL

[See also under Part A]

Members considered a report that advised them of the Animal Welfare (Primate Licences) (England) Regulations 2024. The report sought approval of the proposed fees. The Licensing Manager outlined the report and noted the change to the recommendation to recommend to Council. She explained that the council was not aware of any primate keepers and added there was no statutory guidance from DEFRA at this time regarding the Regulations.

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Option 1 – that members note the content of this report and recommend to Council that approval be given to this option to agree to implement the fees shown in paragraph 11 of the published report.

Option 2 – that members note the content of this report and ask officers to reassess the fees.

Cllr Cuthbertson moved and Cllr Mason seconded Option 1. On being put to the vote it was unanimously:

Resolved: That;

- iii. The content of the report be noted.
- iv. It be recommended to Council that approval be given to option 1 to agree to implement the fees shown in paragraph 11 of the published report.

Reason: To meet the legislative requirements of the Licensing Act 2005.

Cllr Melly, Chair

[The meeting started at 5.30 pm and finished at 5.41 pm].